



## **Invitation to Tender**

## **ReCoCo Community Consultation relating to Saltwell Park Venue**

ReCoCo is a peer led, peer delivered education, wellbeing and opportunity service which is open to anyone in need, and is free at the point of access. ReCoCo currently has 1500 students who have access to over 200 courses and workshops per year.

We offer a strengths based approach grounded in personal responsibility. Supporting students to realise their innate skills and understanding, acquired through the survival of trauma and distress, creating opportunities to utilise these assets to help and support others.

For more information see [www.recoverycoco.com](http://www.recoverycoco.com)

Or speak to Angela Glascott or Alisdair Cameron on 0191 261 0948

## **Background**

ReCoCo were awarded a grant from Bright Ideas to support the development of a new venue in Gateshead. That new venue is the Training Rooms in Saltwell Park. In order to maximise the resources we have and utilise the general public footfall in the park, we intend to pilot a different model.

- Public facing: Normalising wellbeing and increasing access to skills training and information to people who wouldn't normally seek out a mental health service.
- Encourages throughput by equipping students with the skills and confidence to create their own community action or support groups, or engage with groups that currently exist.
- Encourage partnerships with other statutory and third sector organisations that focus on wellbeing; sharing resources and supporting the development of new groups.
- Accessible: we would like our venue at Saltwell Park to become a hub for wellbeing activities in Gateshead.

## **Consultation**

We want to ensure that our developments are in line with what local people and potential students want. We would like the consultation to explore the views and aspirations of several key groups of stakeholders:

- General public and local residents who currently don't know about ReCoCo.
- Current students who live in Gateshead.
- People from marginalised groups whose needs aren't adequately being met by existing services.
- Professionals in key organisations who we currently work in partnership with.
- Professionals in Gateshead organisations who we could potentially work in partnership with.
- Local youths who inhabit the park after hours and with whom we would like to encourage engagement and a sense of interest.

We want to ensure that what we develop goes some way in meeting current unmet need in Gateshead and is complementary to what is currently provided in the borough in relation to wellbeing.

- What activities and opportunities local people would like to see happen at the venue?
- What barriers would prevent people from using those activities and opportunities?
- How they would like to see a community hub develop?
- What potential partnerships and shared working would be beneficial to ReCoCo and our users?
- How we can effectively engage with local youths?.

### **Managing the tender:**

Angela Glascott, Director of ReCoCo

[angela.glascott@ntw.nhs.uk](mailto:angela.glascott@ntw.nhs.uk) 07960940565

### **Consultant skills and knowledge**

The successful consultant will have:

A sound record of leading project consultations with experience of conducting an evaluations for not-for-profit organisations.

A sound track record of engaging with young people in creative ways. Ensuring that their voice is heard and that they feel accurately represented.

A sound track record of engaging with those who are multiply disadvantaged. Ensuring their voice is heard and that they feel accurately represented.

Be able to provide ReCoCo with an end product that we can use to promote the Gateshead service.

### **Practicalities**

The successful consultant will be able to attend and utilise the launch of the Gateshead service on Friday August 23<sup>rd</sup> 11am-4pm

(We feel that this would be an optimum opportunity to engage effectively with local residents and potential students whilst they experience what ReCoCo can offer)

July 19<sup>th</sup> – deadline for tender applications

Friday July 26<sup>th</sup> – Interviews

Monday 29<sup>th</sup> July Consultation commissioned

### **Project Time Frames**

- Early August – Start date: establishment of format of narrative analysis, proposed delivery of quantitative results and creative ways to engage youth groups.
- Mid Aug – End Oct – Collection of data, interviews conducted, research undertaken.
- End Nov – Draft report submitted. Invoice submitted
- Jan 2020 Final report submitted

## **Budget**

The amount available for the consultation is £2,000 in total.

We will be able to offer meeting space for interviews in Saltwell Park.

When submitting your tender please include a breakdown of costs including the number of days, number of consultants and any other costs necessary to carry out the evaluation, including travel expenses.

You should include the following in the tender:

- a. A methodology for the consultation
- b. Details of how you will achieve the aims detailed in the brief.
- c. Details of how you will meet the requested time scales.
- d. Details of how you will approach communicating with service manager.
- e. Details of how you will approach communication with the different stakeholders groups.
- f. Experience and track record of carrying out similar studies including:
  - Contact details for at least one referee.
  - Evidence of a previous piece of work on a similar subject issue.
- g. Any innovative ideas which may add value or influence the shape of the evaluation.
- h. A breakdown in costings.
- i. Information about the team responsible for the evaluation and provide the individual responsible for the consultation.

Tender applications must be no more than 3 sides of A4 and provided in a word document.

Tenders should be emailed to [angela.glascott@ntw.nhs.uk](mailto:angela.glascott@ntw.nhs.uk) by 5pm on Friday 19<sup>th</sup> July.

If you have any questions regarding the tender process you can contact Angela Glascott.

We encourage you to check our website to understand more about our ethos and the extent of the service we offer.

Angela Glascott. June 2019

The Recovery College Collective Ltd is a registered company limited by guarantee (no. 10573524) and a registered charity (no. 1174907)